



JOB DESCRIPTION – WRANGLER/GUIDE

General: Employees need to be aware that this job requires long hours and is physically demanding. Requirements include being able to ride for numerous hours, lifting, squatting, kneeling, working with tools & being willing to accept the risks associated with working around horses on a daily basis all the while maintaining a professional and friendly attitude. Training will be provided in all areas, but experience with horses and the desire to work with people is required.

REQUIREMENTS/DUTIES INCLUDING BUT NOT LIMITED TO THE FOLLOWING:

- 1. GUIDING RIDES:** Minimum age of 18 yr. to guide rides independently; unless otherwise approved by employer based on exceptional experience or special circumstances.
Must be height/weight proportionate to maintain soundness of guide horses, subject to employers discretion.
Must be fit and agile enough to respond to urgent situations quickly.
Adhere to dress code of western attire.
Ability to ride up to total of 6 – 8 hr./day.
Give pre-ride instructions, assist guests on/off horses, adjust tack properly.
Guiding from front/rear/side; ponying another horse; hand-led “pony” rides.
First aid/CPR certified, knowledge of emergency/evacuation procedures.
Safety conscious, use of radios.
Knowledge of area, local history, general tourist info.
- 2. STABLE MANAGEMENT:** Horse handling, roundup, groom/ saddle, feed/water, manure removal, sweeping stalls, basic care of horses, keep yard clean.
These duties include the ability to on a daily basis:
Lift 25 – 40 lb. saddles on/off horses and saddle racks.
Lift 50 – 70 lb. hay bales to waist level, occ. higher.
Lift/carry 5 gallon buckets of feed.
Ability to reach above shoulder level to halter/bridle horses.
- 3. OFFICE RELATED:** Answer phones, provide information about rides, schedule rides.
Guest sign-in, insure accurate completion of release forms, take payment, properly fit helmets.
Provide guests with general community/tourist info.
Assist with promotion; distribute brochures.
- 4. PROFESSIONALISM:** Provide superb customer service, treat guests/clients with courtesy & respect.
Maintain a friendly, helpful attitude even under adverse circumstances.
Maintain good working relations with Forest Service, landowners, etc.
- 5. OTHER:** Other duties as assigned. Opportunity exists to learn skills in the areas of horseshoeing, packing, training, trail work. Typical wrangler/guide positions consist of stable duties & guiding for majority of work day with minority of time in office related/other duties; however all staff needs to be proficient in and willing to work in all areas.